UCC Kit Matching Grant Application

Mail or E-mail proposals to: dickend@ucc.org UCC Disaster Ministries
700 Prospect Ave.
Cleveland, OH 44115

Purpose:
Following domestic and international disasters the need to distribute specific material aid is often crucial to the recovery process. UCC Disaster Ministries, Conferences and congregations support these efforts by pre-assembling various types of Church World Service Kits that are stored and can be shipped at a moment's notice. In an effort to support congregations in restocking these essential Kits, UCC Disaster Ministries is offering matching grants of up to $250 per congregation on a first-come, first-served basis to the first 200 qualifying applicants now through Dec. 31, 2017. Right now, CWS Emergency Cleanup Buckets are in especially short supply. CWS School and Hygiene Kits also will be accepted.

Guidelines:

- Grant Applications will be received **through December 31, 2017.**
- Congregations who have raised $250 or more (monetary or in-kind supplies) for **CWS Kits** are eligible to apply for and receive a matching grant of $250 from UCC Disaster Ministries.
- Grant Applications must be accompanied by a completed W-9 form: http://uccfiles.com/pdf/W-9-Form.pdf
- Grants will be awarded on a **first come first serve basis**. Up to 200 congregations or $50,000 total.
- 100 percent of Matching Grant funds must be used for purchasing supplies for the assembly of **CWS Kits** or for processing costs ($3/Bucket, $2/School or Hygiene Kit). SHIP KITS TO CWS IF YOU MUST, BUT IF POSSIBLE DRIVE COMPLETED KITS TO THE NEAREST CWS DEPOT (http://cwskits.org/depots) OR DROP AT CWS'S NEW WINDSOR, MD., WAREHOUSE ON THE WAY TO 2017 GENERAL SYNOD.
- **All Kits must be CWS Kits** assembled and processed according to CWS instructions found at: http://cwskits.org

Questions: Contact UCC Disaster Ministries at 410-259-6194 dickend@ucc.org

For proposals to be considered all applicable information below must be complete. Please type or write clearly!

$250 Matching Grant Request Form

Congregation:_____ Conference: _____

Mailing Address: _____

City/State/Zip: _____

Minister: _____ Submitted by (Requester): _____

Telephone: (_____)_____ Cell: (_____)_____

Email Address: _____# and Type of Kits Planning to Assemble: _____

Amount of $ Raised/Value of Donations (in-kind) :_____ Application Date: _____

_____ _____
Signature of Minister Date

_____ _____
Signature of Requester Date

UCC Kit Matching Grant Report Form

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Grant Reporting Requirements: Grant recipients are required to submit a final report within 3 months of project completion. Reports must include the following:

Reporting Information

Congregation:_____ Conference: _____

Mailing Address: _____

City/State/Zip: _____

Minister: _____ Submitted by (Reporter): _____

Telephone: (_____)_____ Cell: (_____)_____

Email Address: _____ Total # and Type of Kits Assembled: _____

Total Amount of $ Raised/Granted:_____ Date: _____

Please include photos and personal stories that highlight the project and assembly.
(Include full-sentence "who, what, when, where" caption and photo credits)

_____ _____
Signature of Minister Date

_____ _____
Signature of Reporter Date

*Note that any photos and stories may be used by UCC Disaster Ministries for reporting and promotional purposes.