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Enid, OK 73702
(580) 237-4433
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2016-2017 Phillips University Seminary Scholarship
First Year Application

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All scholarship applications must be mailed to Phillips University, Inc. and received no later than **April 29, 2016.**

Phillips University, Inc.
Attn: Seminary Scholarship Committee
P.O. Box 2127
Enid, OK 73702

For questions, please contact Tamela Harsha at (580) 237-4433 or at admin@phillips.edu.

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Policies and Criteria

Phillips University, Inc. (PU) is pleased to offer a seminary scholarship program to students who are pursuing a Masters of Divinity degree, are committed to pastoral ministry and will attend one of the following Christian Church (Disciples of Christ) affiliated seminaries or foundation houses:

Brite Divinity School
Christian Theological Seminary
Disciples Divinity House at Vanderbilt
Disciples Divinity House of the University of Chicago
Disciples Seminary Foundation
- Claremont School of Theology
- Pacific School of Religion
- San Francisco Theological Seminary
- Seattle University School of Theology & Ministry

Lexington Theological Seminary
Phillips Theological Seminary

The purpose of this program is to perpetuate the mission and the legacy of Phillips University by helping educate people who will be future ministers of the Christian Church (Disciples of Christ).

This scholarship is merit based, so applicants will be evaluated solely by the information provided in this packet.

Before proceeding with your application, please read the following information:

1. ***Application*** ï A completed application will include:
   - ✓ Completed Application Form
   - ✓ R®sum®of Accomplishments
   - ✓ Signed Essay
   - ✓ Signed *Publicity Release Agreement* Form
   - ✓ Three Personal References
   - ✓ Either a copy of your letter of Acceptance of Admission from the seminary to which you have applied or a note from you stating you havenôt received your letter of acceptance yet. If you havenôt received it as of the scholarship deadline and you are awarded this scholarship, you must forward a copy to us as soon as it is received.
   - ✓ Official transcript(s) from all undergraduate and graduate colleges/universities attended showing work completed through the Fall semester of 2015. The official transcript(s) must be mailed by the schools to Phillips University.

   Incomplete applications cannot be considered for scholarships. We cannot notify applicants of what is missing from their applications, but we do encourage you to contact us at any time to make sure your materials have arrived. We recommend that all application materials be submitted via a trackable mail or courier service. Trackable mail includes the US Postal Service (certified, priority,

and express mail), United Parcel Service (UPS) and Federal Express (FedEx). Consideration will be given to all information included with the completed application. **We also recommend that all applicants keep a copy of their completed application and all supporting documentation.**

2. ***Reference Forms*** ï This application package includes three reference forms which are to be downloaded from the Phillips University website separately and can be e-mailed to your references. ***Form A*** is to be completed by a pastoral or ecclesiastical reference who can account for your ministerial leadership potential. ***Form B*** is to be completed by an academic reference who can account for your intellectual promise, and ***Form C*** is to be completed by a professional reference who can speak to your sense of vision and potential. These three forms are to be submitted with the application. **Each reference form must be enclosed in individual sealed envelopes with the refereeôs signature across the seal**.

3. ***Scholarship Amount Terms*** ï The amount of the scholarship(s) awarded for the 2016-2017 academic year will be dependent upon earnings on the scholarship corpus.

4. ***Selection Process*** ï A committee will select scholarship recipients. Phillips Seminary Scholars will be e-mailed notification of the award decisions no later than June 1, 2016.

5. ***Enrollment and GPA Requirements*** ï A scholarship recipient must meet the following requirements:

   - ✓ Have attained an undergraduate GPA of **3.0** on a 4.0 scale
   - ✓ Have received an undergraduate degree from a college or university as listed in the current Yearbook & Directory of the Christian Church (Disciples of Christ)
   - ✓ Be enrolled as a full-time, first year student (with less than 12 credit hours completed at seminary level) for the 2016-2017 academic year
   - ✓ Be pursuing a Masters of Divinity degree at one of the aforementioned seminaries
   - ✓ Plan to enroll full-time (9 hours or more) in seminary studies per semester

6. ***Letter of Acceptance/Transfer Policy*** ï Applicants must submit a letter of acceptance from one of the aforementioned seminaries to which you have applied or a note stating you haven't received it yet. Scholarships **will not be transferable** to another seminary unless you notify us of your change of plans by July 15, 2016. Transfer approval will be given on a case-by-case basis and the transfer must be to one of the aforementioned Christian Church (Disciples of Christ) affiliated seminaries.

7. ***Publicity Release/Photograph*** ï Please sign the enclosed *Publicity Release Form*. If you are selected as a scholarship recipient, this form will authorize PU to use your photo and name to publicize you as a recipient of a Phillips University Seminary Scholarship.

   By no later than **June 30, 2016,** all scholarship recipients are required to submit one color photograph that is produced by a **professional photographer**. The photos are featured in promotional publications utilized by PU to expand the Scholarship program. Specifications will be e-mailed to all approved scholars.

8. ***Renewable Scholarships*** ï Scholarships are ***not*** automatically renewable each year. To be eligible to renew your scholarship, you must:

   - ✓ Submit a complete Renewal application and related attachments by the stated deadline
   - ✓ Submit a current official seminary transcript by the stated deadline

- ✓ Maintain a 3.0 GPA at the seminary level
- ✓ Submit a professionally produced photograph that conforms to the PU guidelines by the stated deadline
- ✓ Complete a minimum of 9 hours of seminary studies in the Fall semester of the current academic year and be enrolled in a minimum of 9 hours of seminary studies in the Spring semester of the current academic year

9. ***Scholarship Checks*** **–** The PU scholarship checks are made payable directly to the Financial Aid Office at the seminary or foundation house in two payments – half of the awarded amount in August 2016 and the other half in January 2017. The scholarship can be applied to tuition, books, room and board and similar educational expenses incurred within the seminary.

10. ***Application Deadline & Contact Information*** **–** Any materials received later than April 29, 2016 cannot be considered. We are aware our application process requires considerable time. We appreciate the efforts of the applicants to meet the deadlines and supply the information we need to make scholarship decisions. **Please contact Tamela Harsha at (580) 237-4433 or at** admin@phillips.edu**, if you have any questions or concerns about the application process**.

Mail completed applications to:

Phillips University, Inc.
Attn: Seminary Scholarship Committee
P.O. Box 2127
Enid, OK 73702

Incomplete applications cannot be considered.
Neither e-mailed nor faxed materials can be accepted.

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2016-2017 Phillips University Seminary Scholarship
First Year Application

Please utilize the fillable .pdf form. All documents for application must be typed.

I. GENERAL INFORMATION

Applicant's Name _____
Last Name First Name Middle Initial

Applicant's Permanent Mailing Address _____
Street Apartment Number Home Phone

_____
City State Zip Code Cell Phone

E-mail address (es) _____ SS # _____

Date of Birth _____ Gender M ☐ F ☐ Marital Status _____

Nearest Relative

Name _____ Relation _____

Address _____ Phone _____

II. MARKETING INFORMATION

How did you learn about the Phillips University Seminary Scholarship? Please check more than one option below if you learned from multiple sources.

- ☐ Search Engine
- ☐ *The Phillips Legacy Column* E-mail Newsletter
- ☐ Phillips University website
- ☐ Phillips University alum or friend. Name:_____
- ☐ Current or past Phillips Legacy Scholar or family. Name:_____
- ☐ Higher Education & Leadership Ministries (HELM) of the Christian Church (DOC)
- ☐ General Assembly/Regional Assembly
- ☐ DOC Regional Newsletter
- ☐ Your church
- ☐ Campus Minister
- ☐ Seminary
- ☐ Other: _____

Applicant's Name: _____

III. EDUCATIONAL INFORMATION

From which Christian Church (DOC) affiliated college/university did you receive your undergraduate degree?

_____

Grad Date _____ Degree _____ Major _____

Name(s) of seminary to which you have applied or are enrolled for 2016-2017 _____

_____

_____

IV. CHURCH and LOCAL NEWSPAPER INFORMATION

Congregation where you are a member _____

Address, City, State & Zip _____

Pastor's Name, Phone, E-mail _____

Local Newspaper, Contact Person, Phone, and E-mail _____

_____

_____

V. RÉSUMÉ – *Attach with application*

Provide a typed résumé that lists your education, honors, volunteer service and activities in your undergraduate college/university, church, community and in other settings, and your work experience. Utilize a chronological style that lists the most recent at the top.

VI. BRIEF ESSAY – *Attach with application*

Describe your faith journey and vocational call. How do you anticipate that this will shape the future of your ministerial leadership? (*This essay **MUST** be typed, double-spaced and **signed** legibly*. No more than 4 pages please.)

VII. PHILLIPS UNIVERSITY CONNECTION

Do you have a family member who attended or worked at Phillips University? Yes ☐ No ☐ If yes, please fill out this section:

Name and relationship of family member having a connection to Phillips University:

_____

_____

Alumni ☐ Date(s) Attended (if known) _____ Degree_____

Faculty or Staff ☐ Period(s) of employment (if known) _____ Position(s) _____

_____

If you have multiple Phillips University connections, please attach a separate sheet.

Applicant's Name: _____

VIII. APPLICATION MAILING CHECKLISTS

To be mailed by applicant in same envelope:

- ❑ Completed typed application
- ❑ Typed Résumé
- ❑ Typed & Signed Essay
- ❑ Publicity Release Agreement
- ❑ Three reference letters in sealed, signed envelopes
- ❑ Letter of Acceptance to Seminary or note from you explaining not yet received

To be mailed by school(s) separately:

- ❑ Official College Transcript(s) from all undergraduate and graduate colleges attended

Incomplete applications cannot be considered.

Neither e-mailed nor faxed applications can be accepted.

IX. SIGNATURE

I have read and understand the 2016-2017 Application Policies and Criteria related to the Phillips University Seminary Scholarship Program and agree to follow said policies and criteria if I receive this scholarship.

_____ _____

Applicant Signature Date

Publicity Release Agreement

In return for being considered as a possible scholarship recipient, I agree to the use of my name, likeness, and picture by, and such information about me as Phillips University, Inc. and/or Phillips University Legacy Foundation ("Phillips") deems appropriate in connection with disclosing scholarship recipients, publicizing scholarships offered or to be offered by Phillips University, Inc., other informational uses, and promotional materials.

I waive the right to inspect or approve any use of my name, likeness, picture, or other information.

_____

First Name Initial Last Name

_____ _____

Signature Date